

COUNCIL PROCEEDINGS

March 19, 2013

The City Council of Thief River Falls, Minnesota, met in regular session at 5:00 p.m. on March 19, 2013 in the Council Chambers of City Hall. The following Councilmembers were present: Brown, Cullen, Dagg, Hahn, Haj, Schmalz and Sollom. Kajewski was absent. Dagg chaired the meeting.

APPROVAL OF AGENDA

Councilmember Schmalz motioned, being seconded by Councilmember Cullen, to approve the agenda with the addition of one item. On vote being taken, the motion was unanimously approved.

RESOLUTION NO. 3-51-13: APPROVAL OF COUNCIL PROCEEDINGS

Presented as part of the Consent Agenda, Councilmember Brown introduced Resolution No. 3-51-13, being seconded by Councilmember Sollom, that:

RESOLVED, by the City Council, to approve March 4, 2013 Joint City/County Meeting and March 4, 2013 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3-52-13: APPROVAL OF PAYMENT OF BILLS

Presented as part of the Consent Agenda, Councilmember Brown introduced Resolution No. 3-52-13, being seconded by Councilmember Sollom, that:

RESOLVED, by the City Council, to authorize payment of bills and disbursements in the total amount of \$1,817,240.42. A printout of the approved payments and disbursements is attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3-53-13: APPROVAL OF THIEF RIVER FALLS AMATEUR HOCKEY ASSOCIATION GAMBLING LICENSE AT FRASER'S

Presented as part of the Consent Agenda, Councilmember Brown introduced Resolution No. 3-53-13, being seconded by Councilmember Sollom, that:

RESOLVED, by the City Council, to approve a Gambling License Application being submitted to the State of Minnesota Gambling Control Board by the Thief River Falls Amateur Hockey Association (TRFAHA) for gambling activities at Fraser's, 1582 Hwy 59 SE, Thief River Falls, Minnesota.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3-54-13: RESOLUTION APPROVING PROGRESSION RAISE FOR NICHOLAS TRUDEAU, WATER SYSTEMS OPERATOR

Presented as part of the Consent Agenda, Councilmember Brown introduced Resolution No. 3-54-13, being seconded by Councilmember Sollom, that:

RESOLVED, by the City Council, to accept a Public Utilities Committee recommendation to grant Nicholas Trudeau, Water Systems Operator, a progression raise. Mr. Trudeau shall progress to Step 3 of 5 Water Systems Operator salary schedule, for a new hourly wage of \$19.12 effective March 12, 2013.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3-55-13: RESOLUTION APPROVING PROGRESSION RAISE FOR JASON DARCO, WATER SYSTEMS FOREMAN

Presented as part of the Consent Agenda, Councilmember Brown introduced Resolution No. 3-55-13, being seconded by Councilmember Sollom, that:

RESOLVED, by the City Council, to accept a Public Utilities Committee recommendation to grant Jason Darco, Water Systems Foreman, a progression raise. Mr. Trudeau shall progress to Step 3 of Water Systems Foreman salary schedule, for a new hourly wage of \$25.84 effective March 7, 2013.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3-56-13: APPROVAL OF SUBORDINATION AGREEMENT WITH JP MORGAN CHASE BANK, NA AND ROCKY AND STACEY WIKERT

Presented as part of the Consent Agenda, Councilmember Brown introduced Resolution No. 3-56-13, being seconded by Councilmember Sollom, that:

RESOLVED, by the City Council, that the City hereby agrees to subordinate its position to JP Morgan Chase Bank, NA on a heat pump and furnace loan issued by the City of Thief River Falls to Rocky and Stacey Wikert.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3-57-13: APPROVAL OF DECLARATION OF CITY SURPLUS PROPERTY

A Public Utilities Committee recommendation was presented. Following discussion, Councilmember Brown introduced Resolution No. 3-57-13, being seconded by Councilmember Cullen, that:

RESOLVED, by the City Council, to accept a Public Utilities Committee recommendation to declare as surplus property and to authorize their sale through online auction or to be sold as scrap:

Electric Department

- T-1976 HY Lander Trailer (141) SN#hmut58476 Plate #192-465
- T1992 Plow Trailer (142) homemade trailer Plate # 195-378
- T1992 Single Reel Trailer (144) homemade
- Homemade equipment Trailer (151)
- T 1997 Duct / Reel Trailer (153) homemade
- 1983 Chev. (127) Flatbed Fuel Truck Serial # 1GBFC24T70J147023 Plate # 127-995
- 1991 Polecat M45 Digger Unit removed from unit 102
- 1991 Dodge Dynasty Serial #1B3XC553OMD269927 Plate # 128-194
- 1996 Chev. 1ton pickup (103) Serial #1GCHK34R2TZ132197 Plate #128-175
- T 1975 3 reel trailer (143) Plate # 192-470
- 1975 3 reel trailer (145) Plate # 192-469
- T 1992 Take up trailer (147) Plate #195-377

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3-58-13: APPROVAL OF LOW BID FROM DAKOTA SUPPLY GROUP (DSG) FOR ELECTRIC LINE WIRE

A Public Utilities Committee recommendation was presented. Following discussion, Councilmember Sollom introduced Resolution No. 3-58-13, being seconded by Councilmember Hahn, that:

WHEREAS, the following low bids were received for the purchase of electric line wire for the Sanford Hospital Project:

<u>BIDDER</u>	<u>MANUFACTURER</u>	<u>PRICE</u>
DSG	Okonite	\$6.75/foot
IRBY	Okonite	\$6.83/foot
RESCO	Prysmian	\$6.99/foot
WESCO	Southwire	\$7.00/foot
BSE	General Cable	\$7.19/foot
RESCO	Kerite	\$7.70/foot

THEREFORE, BE IT RESOLVED, by the City Council, to accept a Public Utilities Committee recommendation to accept the low bid from DSG for the purchase of 26,700 feet of primary wire at a cost of \$6.75/foot for a total of \$180,225.00.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3-59-13: APPROVAL TO ACCEPT THE LOW BID FROM RDO EQUIPMENT FOR THE PURCHASE OF VERMEER BORING MACHINE

A Public Utilities Committee recommendation was presented. Following discussion, Councilmember Haj introduced Resolution No. 3-59-13, being seconded by Councilmember Hahn, that:

BE IT RESOLVED, by the City Council, to accept a Public Utilities Committee recommendation to accept the low bid of RDO Equipment in the amount of \$78,735.00 and authorize the purchase of Vermeer Boring Machine including trade-in of the City's 1998 Ditch Witch machine valued at \$25,000.00.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3-60-13: APPROVAL TO ACCEPT THE LOW LEASE PRICE FROM MTI DISTRIBUTING FOR MOWERS

A Parks and Recreation Committee recommendation was presented. Following discussion, Councilmember Cullen introduced Resolution No. 3-60-13, being seconded by Councilmember Haj, that:

BE IT RESOLVED, by the City Council, to accept a Parks and Recreation Committee recommendation to accept the low lease price from MTI distributing in the amount of \$13,642.03 for the lease of two mowers for five years subject to satisfactory lease arrangements.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3-61-13: APPROVAL OF BASEBALL AND TENNIS FEE AMENDMENTS

A Parks and Recreation Committee recommendation was presented. Following discussion, Councilmember Brown introduced Resolution No. 3-61-13, being seconded by Councilmember Cullen, that:

RESOLVED, by the City Council, to accept a Parks and Recreation Committee recommendation to adjust Baseball and Tennis rates to accommodate the purchase of shirt into regular fees, effective immediately:

Youth Boys/Girls Baseball

		<u>New Rate</u>
7 year olds	Current Rate - \$51.00	\$58.00 (includes t-shirt)
8 & 9 year olds	Current Rate - \$57.00	\$64.00 (includes t-shirt)
10, 11 & 12 year olds	Current Rate - \$63.00	\$70.00 (includes t-shirt)

Tennis

Current Rate - \$51.00	\$59.00 (includes t-shirt)
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On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3-62-13: APPROVAL OF DECLARATION OF CITY SURPLUS PROPERTY

A Public Works Committee recommendation was presented. Following discussion, Councilmember Haj introduced Resolution No. 3-62-13, being seconded by Councilmember Sollom, that:

RESOLVED, by the City Council, to accept a Public Works Committee recommendation to declare as surplus property and to authorize their sale through online auction or to be sold as scrap:

Streets/Sanitation Department

- 1978 Rotary Snowblower W/LDR (756) Serial # RB815483
- 1981 Tar Kettle w/Pwr Spray (761) Serial # 1084 KE B 165
- 1986 Chevrolet 1 Ton Truck (3954) Serial # 1GBGC33M0GS17761
- 1993 GMC Sierra ½ ton Pickup (4353) Serial # 1GTEC14Z9PZ538861
- 1 ½ Ton Cargo Trailer (4432)
- 1978 Chevrolet Bucket Truck (4463) Serial # CCE668V121990

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3-63-13: APPROVAL OF LOW BID FROM BRODIN SHEET METAL INC. FOR HVAC REPLACEMENT AT THE PUBLIC LIBRARY

A Public Works Committee recommendation was presented. Following discussion, Councilmember Haj introduced Resolution No. 3-63-13, being seconded by Councilmember Cullen, that:

WHEREAS, the following bids were received for the purchase and install one 8.5 ton 240,000 BTU and one 20 ton 480,000 BTU rooftop heating and cooling units on the roof of the City of Thief River Falls Public Library:

BIDDER

BID

Brodin Sheet Metal Inc.	\$42,745.00
Custom Aire Mechanical Contracting & Service	\$46,779.00

THEREFORE, BE IT RESOLVED, by the City Council, to accept a Public Works Committee recommendation to accept the low bid from Brodin Sheet Metal Inc. for the purchase and install of rooftop heating and cooling units at the Public Library at a cost of \$42,745.00.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3-64-13: APPROVAL OF APPOINTMENT OF BLAKE SMITH AND KEVIN WALSETH AS VOLUNTEER FIREFIGHTERS

A Parks and Recreation/Public Safety Committee recommendation was presented. Following discussion, Councilmember Brown introduced Resolution No. 3-64-13, being seconded by Councilmember Schmalz, that:

RESOLVED, by the City Council, to appoint Blake Smith and Kevin Walseth as Volunteer Firefighters, effective upon successful completion of the required background checks and physical examinations.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3-65-13: APPROVAL OF THE AMENDED RIVER FALLS ESTATES OFF-STREET PARKING SITE PLAN

A Planning Commission recommendation was presented. Following discussion, Councilmember Cullen introduced Resolution No. 3-65-13, being seconded by Councilmember Schmalz, that:

RESOLVED, by the City Council, to accept a Planning Commission recommendation to approve River Falls Estates Off-Street Parking Site Plan contingent on the Site Plan demonstrating a total of 76 parking stalls including 20 garage stalls and 56 surface stalls.

On vote being taken, the resolution was passed by a six to one vote with Haj voting no.

RESOLUTION NO. 3-66-13: APPROVE THE MIDWEST MINNESOTA COMMUNITY DEVELOPMENT CORPORATION (MMCDC) REQUEST TO CONDUCT A COMMUNITY SURVEY ON BEHALF OF NEIGHBORWORKS AMERICA

An Administrative Services Committee recommendation was presented. Following discussion, Councilmember Schmalz introduced Resolution No. 3-66-13, being seconded by Councilmember Cullen, that:

RESOLVED, by the City Council, to accept an Administrative Services Committee Recommendation to approve the Midwest Minnesota Community Development Corporation (MMCDC) request to conduct a community survey on behalf of Neighborworks America, with City staff providing available public data and assisting with informing the target neighborhood through utility bill mailings, newsletters and other media opportunities, conditioned on MMCDC sharing the results and including four additional City questions.

On vote being taken, the resolution was unanimously passed.

CITY COUNCIL COMMITTEE REPORTS

- Utilities Committee – Dale Hahn
- Parks and Recreation/Public Safety Committee – Joseph Haj
- Public Works Committee – Joseph Haj
- Administrative Services Committee – Ken Schmalz

UPCOMING MEETINGS/EVENTS

- City Council Meeting – April 2, 2013 at 5:00 p.m.
- Utilities Committee Meeting – April 8, 2013 at 4:30 p.m.
- Parks & Recreation/Public Safety Committee Meeting – April 9, 2013 at 4:30 p.m.
- Board of Appeal & Equalization – April 10, 2013 in the Pennington County Board Room at 9:00 a.m.
- Public Works Committee Meeting – April 10, 2013 at 4:30 p.m.
- Administrative Services Committee Meeting – April 11, 2013 at 4:30 p.m.
- City Council Meeting – April 16, 2013 at 5:00 p.m.
- City/School Board Joint Meeting – April 29, 2013 at 5:00 p.m. in the Council Chambers.

ADJOURNMENT

There being no further discussion, Councilmember Brown moved, being seconded by Councilmember Cullen, to adjourn the meeting at 6:15 p.m. On vote being taken, the Chair declared the motion unanimously carried and the meeting adjourned.

Jim Dagg, Mayor

Attest: _____
Larry Kruse, City Administrator